

## **Guidelines for Poster Presentations**

For each poster, free standing display boards which provide display space approximately **120 cm high and 90 cm wide**, will be allocated.

Poster sessions generally last for the day. The Display Time is from 09:00–18:30 for each day.

Authors are kindly asked to put up their posters as soon as possible, but before 09:00 a.m., in order to enable the conference participants to view their posters at any time during the day. Please take the posters down after 18:00. After 18:30, the remaining posters will be taken down by the Kurultai staff.

The authors are expected to be present with the poster, at least, for two hours during the day, except for the coffee breaks. Please plan to leave a note on your poster indicating the times you will be present.

For each poster paper one numbered poster-board is reserved; the number of each poster paper and of its corresponding poster board is given in the Kurultai Programme. Each author is kindly requested to use the designated poster board. All the material necessary for attaching the poster to the poster-board is available at the Facility Desks in the poster area. There will be assistants to help you as well.

### ***Guidelines***

Place the title of your paper prominently at the top of the poster board to allow viewers to identify your paper easily. Indicate the title and the author(s) names of your paper. Highlight the author's name, address and e-mail information.

Priority must be given to visual elements as photographs, figures, maps, graphs, etc, rather than a text. Prepare all diagrams or charts neatly and legibly beforehand, in a size sufficient to be read at a distance of 1.0 metre. Use different font sizes and styles, perhaps even colour and double-space all text. Use different colours or textures for each line or bars contained in your graphs or charts. Organize the paper on the poster-board so that it is clear, orderly, and self explanatory.

A prize for the best poster will be awarded by the Programme Committee at the end of the Kurultai and the following criteria are used to evaluate the posters and choose a winner: visual impact, clarity and scholarly contribution. The award will be presented to the recipient at closing ceremony.