

GEOLOGICAL BULLETIN OF TURKEY INSTRUCTIONS FOR CONTRIBUTORS

Preparation of Manuscripts

The language of the GEOLOGICAL BULLETIN OF TURKEY is both Turkish and English. For manuscripts submitted in English ‘‘Geniřletilmiř zet’’, for manuscripts submitted in Turkish ‘‘Extended Summary’’ should be given. If the author(s) are residents of a non-Turkish speaking country, titles, abstracts and captions of figures and tables are translated into Turkish by the Editors. It is strongly recommended that authors whose native language is not English, should ask a person whose native language is English to check the grammar and style of manuscript before submission. Paper should be original and comprise previously unpublished research, interpretations, or synthesis of two, or technical notes. Submission implies that the manuscript is not currently under consideration for publication elsewhere.

Submission Process and Ethical Statement

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Manuscripts should generally be structured as follows:

- (a) Title (English and Turkish)
- (b) Names of authors (bold and in capital), their affiliations (italic and lower-case) and the name and e-mail address of the corresponding author.
- (c) Abstract (English and Turkish)
- (d) Key words (English and Turkish)
- (e) Introduction (aim, content and methodology)
- (f) Main text (methods, material studied, descriptions, analyses etc.)
- (g) Results and Discussion or Conclusions and Recommendations
- (h) Extended Summary / Geniřletilmiř zet
- (i) Acknowledgements (if necessary)
- (j) References
- (k) Tables
- (l) List of figure captions

- (m) Figures
(n) Plates (if any)

The various levels of headings used in the manuscript should be clearly differentiated. All headings should be in left-aligned. Major headings should be bold capitals. Secondary headings should be considered as sub-headings. Primary- and secondary-subheadings should be given in lower-case and tertiary headings in italics. Headings should not be preceded by numerals or letters. Manuscripts (abstract, main text, acknowledgements, references, appendices and figure captions) should be typed on one side of the paper (A4 size: 29.7 cm x 21 cm) with wide margins (at least 2.5 cm) and 1.5 line-spaced throughout, at a font size of 12 point (Times New Roman) and with all pages numbered.

Examples for headings:

ABSTRACT
INTRODUCTION
PRIMARY HEADING
Primary Sub-Heading
Secondary Sub-Heading
Tertiary Sub-Heading
CONCLUSIONS
EXTENDED SUMMARY
ANCKNOWLEDGEMENTS
REFERENCES

Cover Page

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- a. Title of the paper
- b. Name(s) of author(s) (full forenames should be given)
- c. Full postal and e-mail addresses of all authors (the corresponding author should be indicated). Phone number for the corresponding author should also be provided.

Title and Authors

The title of the paper should unambiguously reflect its content. If the paper is written in Turkish, the Turkish title (in bold-face type and first letter of the words capital) should be followed by the English title (italic and first letter of the words capital). If the paper is in English, the English title should appear before the Turkish title in the style mentioned above. Authors should provide their Orcid ID which can be obtained from orcid.org website.

The information related with authors should be given as follow:

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Abstract

The abstract not exceeding 300 words should be informative (aim of the study and main conclusive remarks). It should not contain references. The Abstract should be given in both Turkish and English. If the paper is written in Turkish, an English abstract (in italics) should follow the Turkish abstract, while a Turkish abstract (in italics) should appear after the English abstract in papers written in English.

Key Words

The abstract should include minimum 2, and not more than 7 key words which reflect the entries the authors would like to see in an index. Key words should be given in both Turkish and English. Key words should be written in lower-case letters, separated by commas, and given in alphabetical order. For Technical Notes and Discussions, key words should not be provided.

EXTENDED SUMMARY / GENİŞLETİLMİŞ ÖZET

The extended abstract should not exceed 2500 words. But it must be more bulky than abstract. The new figure or table should not be given. But reference can be given to figures and tables present in main text.

ACKNOWLEDGEMENTS

Acknowledgements should be brief and confined to persons and organizations that have made significant contributions. Please use full names without titles and indicate name(s) of the organization(s) of the person(s) acknowledged.

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All references cited in the text, and in captions of figures and tables should be presented in a list of references under a heading of "REFERENCES" following the text of the manuscript.

Examples of layout of references

(a) Journals:

Hoek, E. and David, M., 1990. Estimating Mohr-Coulomb friction and cohesion values from Hoek-Brown failure criterion. *International Journal of Rock Mechanics*, 27(3), 220-229.

Author(s), Date. Title of paper. Full Name of Journal, Vol.(No), pages.

(b) Proceedings and Abstracts:

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Author(s), Date. Title of paper. Title of Symposium or Congress, Name of Editor(s), Name and Location of Publisher, Vol. (if any), pages

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Goodman, R.E., 1988. Introduction to Rock Mechanics. John Wiley and Sons, New York.

Ketin, İ. ve Canitez, N., 1972. Yapısal Jeoloji. İTÜ Matbaası, Gümüşsuyu, Sayı:849. Author(s), Date. Name of Book. Name and Location of Publisher

(d) Unpublished Reports and Thesis:

Demirok, Y., 1978. Muğla-Yatağan linyit sahaları jeoloji ve rezerv ön raporu. MTA Derleme No:6234. (yayınlanmamış). [Author(s), Date. Title of report. Name of Organization, Report No., Name of City (unpublished).]

Sönmez, H., 1996. T.K.İ.-E.L.İ. Soma Linyitleri açık işletmelerinde eklemli kaya kütlesi içindeki şevlerin duraylılığının değerlendirilmesi. Hacettepe Üniversitesi Fen Bilimleri Enstitüsü., Ankara, Yüksek Mühendislik Tezi, 99 s (yayınlanmamış).

Author, Date. Title of thesis. Type of Thesis (MSc or PhD), Name of University or Institution, City, Country (unpublished).

(e) Personal Communications:

Sözbilir, H., 2005. Personal communication. Geological Engineering Department of Dokuz Eylül University, İzmir, Turkey.

(f) Information Downloaded from the Internet

ERD (Earthquake Research Department of Turkey), 2005. <http://www.gov.tr>, 3 April 2005. [Name of the Organization, Date. Web address, date of access to website.]

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“Where is the shear strength, c is cohesion, σ is normal stress and, ϕ is internal friction angle.” Subscripts and superscripts should be given clearly and written in smaller character (e.g. I_d , x_2). Instead of square-root symbol, an indice of 0.5 should be used (e.g. $y=5x^{0.5}$). For the of multiplication sign do not use any symbol, however if necessary, the symbol “*” can be preferred (e.g. $y=5*10^{-3}$). Please use “/” for division instead of a horizontal line between numerator and denominator. In the expression of chemical reactions, ions should be given as Ca^{2+} and CO_3^{2-} (Ca^{++} and CO_3^{--}). In the text, equations should be referred to as equation(1). Computer program listings, if appropriate, must be very clear in an Appendix.

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